Dear Parents/Carers

In an effort to keep your children safe and to make afternoon pick-up time a smoother, quicker process, we are going to trial out ‘Look Out’ service.

As you may be aware, we have been allocated 2 short term parking spaces on Percy Street. We have decided to trial a pickup service where staff members will ensure that your children are safely loaded into your car. The idea of this is that parents are to remain in the car, staff load children in, bags in the boot/in the car, buckle up and drive off – all within a very short period. We aim for this to alleviate parking issues, children unsafely crossing the road and any other incidental accidents.

Staff members aim to release the students right on 3:00pm so students are waiting directly after school in the ‘Look out’ zone. If your child/children are late for whatever reason, a member of staff will ask you to do a lap around the block.

So we can get things running as smooth as possible, please indicate if you would like to be a part of the ‘Look Out’ program by returning the slip at the bottom. A laminated card will be made up with your family name on it to display on your dash as you drive into the zone.

Kind Regards

Central Staff

I wish to participate in the afternoon look out program.
My Child/children are: ____________________________
Our family name is: _____________________________

Signed _________________________________________________________________________

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